**PRICE QUOTATION FORM**

| Name of Bidder: |  |
| --- | --- |
| Date of the quotation: |  |
| Request for quotation Nº: | UNFPA/MDV/RFQ/24/007 |
| Currency of quotation: | MVR |
| Validity of quotation:  (The quotation must be valid for a period of at least 3 months after the submission deadline |  |
|  |  |

| Item | Description | Rate | Qty. | Total |
| --- | --- | --- | --- | --- |
| 1 | Layout and design of the document – approximately 145 – 150 pages.  · Cover page design · Use of graphics, icons, infographics, figures and tables  - High resolution print ready file with 3mm bleed (Crop mark)  · All graphic elements in high-quality suitable for both print and digital distribution  · Final product compatible to upload online at high quality  · Final product in high quality electronic and editable format |  | 1 |  |
| **Total Contract Price** | | | |  |

| Vendor’s/Supplier’s Comments |
| --- |

I hereby certify that the company mentioned above, which I am duly authorized to sign for, has reviewed the ToR ref: MDV-ToR/2024/023 including all annexes, amendments to the RFQ document (if applicable) and the responses provided by UNFPA on clarification questions from the prospective service providers. Further, the company accepts the General Conditions of Contract for UNFPA and we will abide by this quotation until it expires.

|  |  |  |
| --- | --- | --- |
| Name and title | Date and place & stamp | |
|  |  | |

**ANNEX I:**

**General Conditions of Contracts:**

**De Minimis Contracts**

This Request for Quotation is subject to UNFPA’s General Conditions of Contract: De Minimis Contracts, which are available in: [English,](http://www.unfpa.org/resources/unfpa-general-conditions-de-minimis-contracts) [Spanish](http://www.unfpa.org/sites/default/files/resource-pdf/UNFPA%20General%20Conditions%20-%20De%20Minimis%20Contracts%20SP_0.pdf) and [French](http://www.unfpa.org/sites/default/files/resource-pdf/UNFPA%20General%20Conditions%20-%20De%20Minimis%20Contracts%20FR_0.pdf)