

TERMS OF REFERENCE

National Consultant: Coordinator for Strengthening SRH and GBV capacity and readiness at the national level and building preparedness through the implementation of the MPAs project

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Hiring Office:	UNFPA
Purpose of consultancy:	<p>Maldives is an island nation in the Indian Ocean. With 80 percent of land area less than one meter above the mean sea level, the small dispersed population scattered across 187 islands make Maldives one of the most vulnerable countries in the world for climate change. Climate change challenges are further exacerbated by pre-existing socio-economic conditions and poor investment in climate resilient development. Impact of cyclones and storms in the neighbourhood affects islands from time to time.</p> <p>National Disaster Management Authority (NDMA) is the government institution mandated to prepare, respond and to some extent rehabilitate humanitarian events, and with support from the Health Cluster as well as the Social Protection Cluster to work on Sexual and Reproductive Health and Gender Based Violence. Some gaps already identified in the two main national response plans; the National Emergency Operations Plan and the Health Emergency Operations Plan (HEOP) needs to include Minimum Initial Service Package (MISP) on RH as well as GBV services. While the recently formed National Disaster Management Authority recognizes the gaps, they do not have the capacity to integrate the RH and GBV in the disaster plans.</p> <p>UNFPA leads the GBV under the Social Protection cluster and supports the RH together with WHO and other institutions under the Health Cluster. The CO has developed a Minimum Preparedness Action Plan and has achieved 8 MPAs, but crucial gaps hinder readiness of response to humanitarian situations. The purpose of this assignment is for the strengthening SRH and GBV capacity and readiness at the national level and building preparedness through the implementation of the MPAs by coordinating and managing the implementation of the activities planned under the emergency fund project.</p>
Scope of work: <i>(Description of services, activities, or outputs)</i>	<p>Scope and diversity of assignment:</p> <p>The interventions proposed under this emergency fund project includes the implementation of the recommendations and implementation of the following MPAs:</p> <ul style="list-style-type: none"> • MPA 3 “ensure that humanitarian coordination mechanisms in SRH and GBV are in place” through supporting the formation of RH sub-cluster working group • MPA 4 “advocate for SRH and GBV in emergencies” through integrating SRH and GBV in the two main national response plans; the National Emergency Operations Plan and the Health Emergency Operations Plan (HEOP) • MPA 6 “strengthen humanitarian partnerships” through supporting the MISP working group and ensuring that

	<p>potential partners have at least the basic capacities in delivering MISP and implementing GBViE actions</p> <p>In order to ensure continuity and strengthening of the capacity building of 30 focal points across the country.</p> <p>Strengthened coordination of preparedness interventions and SRH and GVB capacity building</p> <p>Outputs:</p> <ol style="list-style-type: none"> 1. Build SRH and GBV capacity and readiness at the national level <ul style="list-style-type: none"> • Integrate MISP on RH and GBV in the National Emergency Operations Plan and the Health Emergency Operations Plan • In collaboration with UN Agencies under the leadership of WHO, relevant organisations integrate MISP on RH/GBV in Health and Protection Clusters. • Coordinate a MISP training for 30 Atoll-level focal points from health and social sectors with support from external experts • With NDMA, support the revision of Protection in Emergency Support Function in the National Emergency Operations Plan to integrate elements of RH/GBV 2. Ensure that SRH and GBV coordination mechanisms are in place and functioning <ul style="list-style-type: none"> • Support the formation of RH sub-cluster working group • Update the roles and responsibilities of the RH sub-cluster under the Health Cluster with clear coordination mechanisms based on the current governance structure. • Update the roles and responsibilities of the GBV sub-cluster under the Ministry of Gender, Family and Social Services with clear coordination mechanisms based on the current governance structure. 3. Strengthen the preparedness capacity of the UNFPA Country Office <ul style="list-style-type: none"> • Add the MPAs which will be implemented to strengthen the COs capacity if relevant etc. Review Inter-Agency Needs Assessment and information management tool and ensure collection of sex disaggregated data • Establish a mechanism to collect data required for SRH and GBV for response monitoring 4. Strengthened coordination of preparedness interventions and SRH and GVB capacity building <ul style="list-style-type: none"> • The final report of the project implementation with follow-up actions/recommendations
Duration and working schedule:	6 months (full time)
Place where services are to be delivered:	UNFPA Maldives Country Office with some travel to selected islands/atolls
Delivery dates and how work will be delivered	With overall guidance of the Assistant Representative, the Consultant is expected to work independently to coordinate and successfully

(e.g. electronic, hard copy etc.):	implement the project activities within specified time frame and produce <ul style="list-style-type: none"> The final report of the project implementation with follow-up actions/recommendations
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	The Consultant will be briefed and debriefed by UNFPA
Supervisory arrangements:	The consultancy will be managed by UNFPA.
Expected travel:	If required, UNFPA will cover outside of contract
Required expertise, qualifications and competencies, including language requirements:	<p>Primary expertise required:</p> <ul style="list-style-type: none"> Bachelor’s Degree in environment studies, public health, humanitarian response, or related fields. At least 2 years’ experience in disaster preparedness or response Basic understanding on human rights principles Excellent communication and analytical skills in English Language and demonstrated ability to transfer and impart knowledge. <p>Functional Competencies</p> <ul style="list-style-type: none"> Good programme implementation, coordination skill including analytical, writing, and presentation skills. Fluency in reading, writing, and speaking both English and Dhivehi. Computer skills, Excel and various office applications. Demonstrated experience in knowledge and information management. <p>Behavioural Competencies:</p> <ul style="list-style-type: none"> Demonstrated ability to work in a multicultural environment and establish harmonious and effective working relationships, both within and outside the organization. Proven leadership, teamwork, and interpersonal skills. Ability to work under limited timing would be an asset.
Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:	<p>National Consultant:</p> <p>Main responsibility of the National Consultant to coordinate and implement the project with minimum supervision.</p> <ul style="list-style-type: none"> Develop a monthly workplan to fulfill the scope of the TOR within the first week Liaise with, collect all relevant material and initiate meetings with UN and National agencies. Communicate any complications regarding the assignment as soon as possible <p>UNFPA</p> <ul style="list-style-type: none"> Provide contacts and any available resources Guide the Consultant on issues important to UNFPA’s mandate Make monthly payment based on planned deliverables

<p>Other relevant information or special conditions, if any:</p>	<p>The other conditions that may apply in the undertaking of the assignment include:</p> <p>Basis of payment: monthly</p> <p style="padding-left: 40px;">Upon completion of and submission of signed CoP for each month.</p> <p>Format of outputs: Editable electronic form i.e. MS Office Word format.</p> <p>Language of reports/publications and other documentation and working language in country of assignment: English</p> <p>Ownership of output: UNFPA</p>
<p>Signature of Requesting Officer in Hiring Office: _____</p> <p>Date: _____</p>	