

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

TERMS OF REFERENCE Consultancy to develop IEC materials on gender-based violence including translation UNFPA (MDV-ToR/2020/14 Dated: 03/09/2020)	
Hiring Office:	UNFPA Maldives Country Office
Purpose of consultancy:	<p>UNFPA is the UN leading agency for Reproductive Health and Rights, with its tagline being: “Ensuring rights and choices for all”.</p> <p>COVID-19 pandemic has become one of the most challenging public health emergencies faced in modern history. Maldives implemented restrictions on movement and travel bans within the country from March to June. With the opening of borders and ease of restrictions, the second wave of community transmission has increased. More than 100 new transmissions are recorded per day in greater Male in July and the spread in several islands including the northern atolls where Kulhuduffushi Regional hospital serves. The consequential disruption of services on an already overstretched health system and the deviation of resources from essential sexual and reproductive health (SRH) services are expected to increase the risk of maternal and child morbidity and mortality. Health systems are already overburdened by the COVID-19 response and the focus is on controlling the virus spread, life-saving measures and critical care. SRH and gender-based violence (GBV) issues are generally neglected during emergencies and in the present situation there is a risk of reversal on the progress made until now in building functioning health systems and improving women’s health through access to these services. The negative consequences of COVID-19 is expected to last longer than 2020, therefore, as detailed in the RMNCAH Strategy emphasis on strengthening sexual, maternal, and reproductive health and response to GBV as an essential health service during and post COVID-19 need to be prioritised.</p> <p>UNFPA Maldives is supporting and strengthening Reproductive Health and Gender Based Violence Response capacity in the context of COVID in Hulhumale Hospital and Kulhuduffushi regional hospital in close collaboration with other local service providers.</p> <p>Kulhuduffushi Regional Hospital (KRH) is a main health hub in the northern region covering the populations of H.Dh, H.A and Sh atolls with the population of more than 63,000. In which an estimate of 300 plus antenatal and postnatal mothers are catered monthly. While current population of Hulhumale’ is around 60,000 to 80,000. It is expected to reach around 200,000 once Hulhumale phase 2 gets populated. Hulhumale hospital RH centre once operational will function as referral centre to Kuhluduffushi regional hospital. The concept is to have a holistic one stop platform for adolescents, young people, women to have access to a friendly non-judgmental environment with knowledgeable team to support their wellbeing. This is to ensure responses are comprehensive as well as equitable and inclusive, so that no one is left behind, and that every pregnancy is wanted. In this context, IEC play a critical role in creating awareness to bring about a change in behaviour. Once developed these IEC materials are expected to improve awareness on various aspects of sexual and reproductive health and GBV, creating demand for services, protection and prevention of adverse SRH effects and GBV impacts.</p> <p>UNFPA is therefore looking for a qualified individual to develop IEC materials to convey messages on areas of topics and contents identified by UNFPA.</p>
Scope of work: <i>(Description of services, activities, or outputs)</i>	<p>Consultant will be responsible for developing, translating and delivering high quality IEC materials maintaining UNFPA approved standards on topics related to gender-based violence.</p> <ul style="list-style-type: none"> ● Manage development and production of advocacy packages such as booklets, brochures and related IEC materials ensuring quality of content and targeting the general public. ● Topics listed below to develop in <i>Dhivehi</i> (and where specified in English) in reader friendly format. UNFPA will provide guidance and technical inputs to the developed materials <p>The Consultant should coordinate with the SRH Consultant to ensure coherence and harmonization of materials on GBV and SRH.</p> <p>The following is the list of topics for development of materials.</p>

	<ul style="list-style-type: none"> • Guide to break the vicious cycle • Support for survivors taking into consideration a Survivor-centred approach • Referral system <p>Specific milestones</p> <p>A work plan with details on what kind of materials to be developed shared with UNFPA by 1 October 2020.</p> <p>Drafts of content developed must be shared with UNFPA for feedback before 15th November 2020</p> <p>Feedback from UNFPA incorporated, editable high resolution and print ready electronic copy handed to UNFPA by 15 December 2020.</p>
Duration and working schedule:	between September to December 2020
Place where services are to be delivered:	The assignment will be undertaken home-based
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	Print ready high-resolution electronic copy handed to UNFPA by 15 December 2020
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	Work will be monitored by UNFPA and timely updates are required.
Supervisory arrangements:	The contract will be managed by the UNFPA Country Office.
Expected travel:	No
Required expertise, qualifications, and competencies, including language requirements:	<p>Primary expertise required:</p> <p>Previous experience in developing IEC materials with a reliable track record. The Contractor must be reachable by UNFPA any time during working hours for the duration of the assignment.</p>
Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:	<p>UNFPA Maldives:</p> <ul style="list-style-type: none"> • Monitor and facilitate the progress of the assignment. • Review and provide comments to the deliverables in a timely manner. • Facilitate necessary content. • Provide UNFPA Corporate style guide. • Provide relevant data, access to UNFPA photograph library. • Provide timely feedback.
Other relevant information or special conditions, if any:	<p>The other conditions that may apply in the undertaking of the assignment include:</p> <p>Basis of payment: Full payment based on acceptance of the deliverable.</p> <p>Format of outputs: Editable electronic form and high-resolution PDF/ JPG/GIF</p> <p>Language of reports/publications and other documentation and working language in country of assignment: English and Dhivehi</p> <p>Ownership of output: UNFPA, MoGFSS</p>
<p>Signature of Requesting Officer in Hiring Office: Ritsu Nacken, Country Director, UNFPA Maldives</p> <p>Date:</p>	