

**TERMS OF REFERENCE**

**Consultant to train facilitators on Life skills based Reproductive Health Education in Male**

**(MDV-ToR/2023/09 Dated: 07/08/2023)**

<b>Contracting Office:</b>	UNFPA Maldives Country Office
<b>Purpose of consultancy:</b>	<p>UNFPA, the United Nations Population Fund (UNFPA), is an international development agency that works to deliver a world where every pregnancy is wanted, every child birth is safe and every young person’s potential is fulfilled. UNFPA supports government and other institutions to build their capacity on Life Skills Education and to create opportunities for adolescents and Young people, on issues that affect their Development and overall wellbeing.</p> <p>The purpose of this consultancy is to train facilitators from selected shelters and Family and Children Service Centers on Life skills based Reproductive Health Education (LSBRHE). Trained facilitators from this training is expected to orient and impart the skills to the children and women as per the Gender Equality Action Plan covering issues around psychosocial, interpersonal competencies and skills and an overall understanding of the Reproductive health needs of individuals at State Care.</p> <p>In this context, UNFPA Maldives is looking for a qualified individual to design and deliver a comprehensive and culturally relevant 5-day life skills-based Reproductive Health Education facilitators training for staff working at state care shelters to build their capacity to develop essential life skills to creatively engage with and work constructively with the children in state care vulnerable children.</p>
<b>Scope of work:</b>  <i>(Description of services, activities, or outputs)</i>	<p>The consultant will be responsible to draw from the draft module on Life Skills Based Reproductive Health Education (LSBRHE) to design and facilitate a 5-day Life skills based Reproductive Health facilitators training for selected staff of shelters, Family and Children and Service Centers, Ministry of Gender Family and Social Services and Child and Family Protection Service, delivered in a participatory way. The trainer must be able to conduct the training and cover the following topics comprehensively among others;</p> <ul style="list-style-type: none"> <li>● Building and maintaining healthy relationships with emphasis on creating and respecting boundaries</li> <li>● To include Building Relationship</li> <li>● To include Interpersonal Relationship skills</li> <li>● To include Healthy Relationship</li> <li>● Effective communication</li> <li>● Anger Management</li> <li>● Creating self-awareness and building self-esteem</li> <li>● Empathy and Compassion</li> <li>● Coping with stress and emotions</li> <li>● To include emotion regulation</li> <li>● Developmental stages of adolescent</li> <li>● To include stages and changes</li> <li>● Reproductive health with emphasis on communicating with individuals on their reproductive health</li> <li>● Prevention of gender based violence</li> </ul>

	<p><b>Expected Outputs</b></p> <ul style="list-style-type: none"> <li>• Work plan indicating timelines and the schedule of the training, along with list of logistical and resource requirements</li> <li>• Training contents covering overview of topics, PowerPoints, delivery guides</li> <li>• Delivery of Facilitator/Training Manual by end of facilitator Training.</li> <li>• A final report with training evaluation, recommendations.</li> </ul>
<b>Duration and working schedule:</b>	<p>15 official working days between September and October 2023</p> <p>All deliverables in the terms of reference should be submitted to UNFPA by 15 October 2023 (tentative date and depending on the contract signature date).</p>
<b>Place where services are to be delivered:</b>	<p>The assignment will be undertaken independently and the training to be delivered physically at a venue identified</p>
<b>Monitoring and progress control, including reporting requirements, periodicity format and deadline:</b>	<p><b>Consultant:</b></p> <ul style="list-style-type: none"> <li>• Fulfill the stipulated in the contract and the ToR through review of documents, email communications, virtual calls and meetings</li> <li>• Maintain close contact by email with UNFPA</li> <li>• Communicate any complications regarding the assignment as soon as possible · Communicate list of training resources, materials and logistical needs with UNFPA</li> <li>• Provide an overview of training content and materials for approval from UNFPA and partners</li> </ul> <p><b>Child and Family Protection Service (CFPS) of Ministry of Gender family and Social Services (MoGFSS)</b></p> <ul style="list-style-type: none"> <li>• Assign a focal point in the design and delivery of the training program</li> <li>• Identify local resources to share experience and knowledge in Maldives context</li> <li>• Identification and selection of participants for the training</li> <li>• Provide venue and logistics support for the training</li> <li>• Provide timely feedback and comments to the deliverables in a timely manner.</li> <li>• Facilitate necessary contacts</li> </ul> <p><b>UNFPA</b></p> <ul style="list-style-type: none"> <li>• Consultant will be briefed by UNFPA and Child and Family Protection Service</li> <li>• Monitor and facilitate the progress of the assignment.</li> <li>• Review and provide comments to the deliverables in a timely manner.</li> <li>• Provide timely feedback</li> <li>• Settle payment to the consultant as specified in the terms of payments</li> </ul>
<b>Supervisory arrangements:</b>	<p>The assignment will be managed by the UNFPA Country Office and Programme Analyst -SRH will supervise the consultancy</p>
<b>Expected travel:</b>	<p>N/A</p>

<p><b>Required expertise, qualifications, and competencies, including language requirements:</b></p>	<p><b>Primary expertise required:</b></p> <p>Expertise in delivering life skills education program in Maldives covering adolescent and youth health information.</p> <p><b>Work experience:</b></p> <ul style="list-style-type: none"> <li>● Minimum three years of work experience related to delivery of sexual and reproductive health information, especially in life skills education setting.</li> <li>● Life Skills Education trainer with experience in working with and catering for vulnerable groups will be an added advantage</li> <li>● Excellent writing and spoken Dhivehi and English language is required.</li> <li>● Excellent negotiation, facilitation, and strong interpersonal skills and work with diverse people.</li> <li>● Ability to be flexible and respond to changes as part of the review and feedback process;</li> <li>● Focus and result oriented</li> </ul>
<p><b>Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:</b></p>	<p>N/A</p>
	<p><b>Payment terms and invoicing details</b></p> <p>Basis of payment: Payment will be made in 1 installment in Maldivian Rufiyaa after completion of training and submission and acceptance of final report</p>
<p><b>Other relevant information or special conditions, if any:</b></p>	<p><b>Format of outputs:</b> Editable electronic form</p> <p><b>Language</b> of reports/publications and other documentation and working language in country of assignment: Dhivehi and the Final report in English</p> <p><b>Ownership of output:</b> Child and Family Protection Service of Ministry of Gender Family and Social Services (MoGFSS) and UNFPA Maldives</p>