**UNFPA, United Nations Population Fund**

3rd Floor, Shinetree Building, Boduthakurufaanu Magu, Maafannu, Male’, Republic of Maldives

Tel: + 960 3316940

Fax: +960 3317936

Quotation Form

**Name of Bidder:**

**Date of Bid:**

**Request for Quotation No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Currency of Bid price:**

**Delivery time** *(weeks from receipt of order till dispatch):*

**Expiration of Validity of Quotation** *(The quotation shall be valid for a period of at least 3 months* *after the Closing date.):*

**Price Schedule:**

**Design and layout work: UNFPA Photography Assignment**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Item No. | Description of item | Quantity | Price/unit | Total Price | Delivery schedule (days/months) |
|  |  |  |  |  |  |

*Vendor’s Comments:*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

**I hereby certify that I*/(this company, which I am duly authorized to sign for)*, accept(s) the terms and conditions of UNFPA and I/we will abide by this quotation until it expires.**

**Name and title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date and Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Contact no:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature and seal**